

ERA ENROLLMENT

The ERA Enrollment form allows trading partners the ability not only to register a provider for ERA, but allows for ongoing maintenance or cancellation.

Completing the ERA Enrollment Form

When completing the ERA Enrollment form, you must:

- Complete all fields designated with an asterisk (*);
- Designate the preference for aggregation of remittance data (e.g. which provider identifier is used for linkage to account number)
- Select the reason for submission (e.g. new enrollment, change enrollment or cancel enrollment)
- Provide the name of the person authorized to submit the enrollment form

Upon completion of the form, click CONTINUE. You will receive a screen requesting confirmation of the information entered, as well as information related to:

- Re-association of the EFT payment and the ERA/835
- Missing or late EFT payments or ERA/835
- Once you have reviewed the information, you can click Modify Information to make changes/updates, or click Submit to complete the registration.